

# ***STONEWELL CORP.***

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U.S. DOT REGISTERED IMPORTER #R99-237

[WWW.STONEWELLCORP.COM](http://WWW.STONEWELLCORP.COM)

Dear Valued Customer,

Thank you for giving our company the opportunity to quote you our import fees as well as the services we can extend to you.

We are a DOT Registered Importer located in Pt. Huron Michigan and Buffalo NY. Our facility in Pt. Huron is located 1 mile from the Blue Water Bridge and our Buffalo location is conveniently located in Clarence Center NY. Our hours of operation are 8am-5-pm daily Monday-Friday.

## PROCESS FOR CLEARING VEHICLES

1. Attached you will find an information sheet that would need to be filled out in full. Seller, buyer, all vehicle information including weights and selling price.
2. After you have filled out this information sheet, you need to fax or e-mail it to us, along with a copy of the original title, and our office will prepare the paperwork, faxing a copy to the driver of the vehicle, and the custom broker at the port of entry. A letter from the manufacturer stating the vehicle complies with the EPA and conforms to US Federal Safety Standards may also be needed also.
3. After the driver clears the border, he will be required to go to our facility for pictures and labeling.
4. Approximately 2 to 3 days after clearance, US customs will provide us with a certified entry, which will be forwarded to you and your client. You can use this form showing the vehicle was exported to the United States and therefore you do not have to collect GST from your clients.
5. We do require that all speedometers either read km/mph or if they only read km, they need to be changed prior to the examination. We may assist you with the changes if needed.
6. You must check to make sure that there are no outstanding recalls on each vehicle prior to exportation as well. If there were an open recall, the recall would have to be remedied prior to importation. Once the work has been completed, we will need a copy of the work order stating it has been repaired.
7. We require exporters to fill out a NAFTA certificate so that any Canadian or Mexican vehicles can cross duty free. If you have any questions regarding this, please don't hesitate to call me.

\* Other services that we have to offer are titling, auction representation, and speedometer conversions as well as transportation.

Thank you in advance for your consideration in this matter.

Cordially,  
Stonewell Corp